

STUDENT HANDBOOK 2026 - 2027



40 Northwest Road
Sunny Corner, NB
E9E 1J4

Telephone: (506) 836-7000

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1. OUR MISSION

It is the mission of NSER to support and challenge students to meet and exceed their potential.

2. STUDENT ATTENDANCE AND ENGAGEMENT

Education Act

The following roles for parents and students are outlined in the New Brunswick Education Act:

Roles of parents

13(1) A parent, in support of the learning success of their child and the learning environment at the school, is expected to

- (a) encourage their child to attend to assigned homework,
- (b) communicate reasonably with school personnel employed at the school their child attends as required in the best interests of the child and the school community,
- (c) cause their child to attend school as required by this Act,
- (d) ensure the basic needs of their child are met, and
- (e) have due care for the conduct of their child at school and while on the way to and from school.

13(2) The parent of a pupil has a right to reasonable consultation with the pupil's teacher or the principal of the school the pupil attends with respect to the education of the pupil.

13(3) It is the responsibility of the parent of a pupil and of school personnel to conduct themselves in a respectful manner and to follow established procedures when involved in communications concerning the pupil.

13(4) The principal of a school may establish a communication plan to be followed by a parent and a member of the school personnel which may include, but is not limited to,

- (a) the means of communication,
- (b) the frequency of communication, and
- (c) the supervision with regard to communication.

Duties of pupils

14(1) It is the duty of a pupil to

- (a) participate in learning opportunities to their potential,
- (b) accept increasing responsibility for their learning as the pupil progresses through their schooling,
- (c) attend to assigned homework,
- (d) attend school regularly and punctually,
- (e) contribute to a safe and positive learning environment,
- (f) be responsible for their conduct at school and while on the way to and from school,
- (g) respect the rights of others, and
- (h) comply with all school policies.

14(2) It is the right of a pupil to be informed of their educational progress on a regular basis.

Positive Learning Environment Policy (Policy 703)

At NSER, we are committed to creating a safe, welcoming, and inclusive school where everyone is treated with respect. Students are expected to contribute to a positive school environment by demonstrating kindness, responsibility, and respect for the rights and differences of others. These expectations apply at school, on school buses, at school events and activities, and in all school-related communications, including online interactions. By working together, we help create a school community where everyone can learn, belong, and succeed.

ASDN Attendance Policy (District Regulation 302)

Regular attendance is mandatory for all students in ASD-N schools. Research has shown a clear link between school absence and academic achievement. Students who regularly miss school may also feel more socially isolated as a result. ASD-N has developed this plan to ensure students' success.

K-8: days absent 9-12: classes absent (by period)	School Actions
5+	Teacher contacts parent/guardian. Teacher informs school administration of contact.
10+	School administrator contacts parent/guardian. Parent/guardian invited to meeting. Administration, with the support of EST-Guidance, EST-R and/or other relevant staff, in addition to the student and parent/guardian, will develop a student attendance intervention plan. An academic support plan (arranged through EST-Resource) may be required to assist the child.
15+	Formal case conference will be held with parent/guardian, student, district personnel and school administration. School may request student to remain at home until conference is held. Interventions may include alternate education scheduling and/or programming options for the student. Ongoing absenteeism may result in grade retention. High School: at 20 days, there may be consequences that result in failure to obtain credit in the course.

3. BELL SCHEDULE, SCHOOL OPERATIONS and DAILY ROUTINES

School Calendar

Anglophone North School District

2026-2027 SCHOOL CALENDAR

August/September 2026						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Aug 31 - Administration Day
 Sept 1-2 - Council Days
 Sept 3 - EECPL Day
 Sept 4 - Administration Day
 Sept 7 - Labour Day
 Sept 18 - School Improvement Day
 Sept 25 - PILOT Calendar Day
 Sept 30 - Truth & Reconciliation Day

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct 9 - PILOT Calendar Day
 Oct 12 - Thanksgiving Day
 Oct 13-16 - Kindergarten Registration 2027
 Oct 23 - PILOT Calendar Day

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov 2 - EECPL Day
 Nov 11 - Remembrance Day
 Nov 20 - K-8 Report Card Prep.
 Nov 20 - 9-12 Parent Teacher/PL
 Nov 27 - PILOT Calendar Day

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec 4 - PILOT Calendar Day
 Dec 11 - K-8 Parent Teacher/ PL Day
 Dec 18 - Last Day of Classes
 Dec 21 - Jan 1 - Holidays

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 4 - First Day of Classes
 Jan 4 - PILOT Calendar Day

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb 1 - PILOT Calendar Day (K-8 only)
 Feb 1-2 - Turnaround Days (9-12)
 Feb 3 - First Day of 2nd Semester
 Feb 12 - PILOT Calendar Day
 Feb 15 - Family Day

March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar 1-5 - March Break
 Mar 12 - K-8 Report Card Prep.
 Mar 12 - 9-12 PILOT Calendar Day
 Mar 26 - Good Friday
 Mar 29 - Easter Monday

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Apr 9 - K-12 Parent Teacher/PL Day
 Apr 23 - PILOT Calendar Day

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 6 - NBTA Branch Meeting
 May 7 - Council Day
 May 24 - Victoria Day

June 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 4 - PILOT Calendar Day
 June 25 - Last Day of Classes
 June 28-30 - Administration Days

	Holiday/ No School for Students and Staff
	Workday for Staff/ No School for Students
	No Classes for K-8 Students
	No Classes for 9-12 Students
	Pilot Calendar Day (No class -PILOT Schools Only)

Grades K-8
 T1 - Sept 8- Dec 6
 T2 - Dec 7- Mar 29
 T3 - Mar 30 - Jun 25

Grades 9-12
 Q1 - Sept 8- Nov 15
 Q2 - Nov 16 - Feb 2
 Q3 - Feb 3 - Apr 11
 Q4 - Apr 12 - Jun 25

Bell Schedule

Middle School Timetable	
8:20	First Bell
8:25	Home Room
8:27 - 9:27	Period 1
9:27 - 10:00	Period 2
10:00 - 10:10	Break
10:10 - 11:37	Period 2 continued and Period 3
11:37 - 12:17	Lunch
12:17 - 12:39	Advisory
12:39 - 1:39	Period 4
1:39 - 1:43	Prep for home/Travel Time
1:43 - 2:45	Period 5

High School Timetable	
8:20	First Bell
8:25	Home Room
8:27 - 9:32	Period 1
9:32 - 9:36	Travel Time
9:36 - 10:41	Period 2
10:41 - 10:53	Break
10:53 - 11:57	Period 3
11:57 - 12:37	Lunch
12:37 - 12:39	Travel Time
12:39 - 1:40	Period 4
1:40 - 1:44	Travel Time
1:44 - 2:45	Period 5

Arrival and Sign-In Procedures

Students are expected to arrive at school before the 8:25 a.m. bell. Exterior doors are locked at 8:25 a.m. Students arriving after this time must use the main entrance buzzer and report to the Main Office. Before proceeding to class, students are required to sign in at the Administrative Assistant's desk.

Sign-Out Procedure

Students who must leave school during the day for an appointment or other reason will sign-out at the main office. A note or call from the student's parent/guardian will be required. If an emergency arises where the student becomes ill, we will contact the home before the student leaves.

Leaving School Property

Students in grades 7 and 8 are not permitted to leave school property during the school day. Students in grades 9 to 12 are permitted to leave school property at lunch, however, they must have the Leaving School Property form completed and signed by a parent/guardian. Students are not permitted to leave school during break.

Visitors/Guests

All visitors/guests in the building must report to the main office before proceeding to any other area. While on school property, visitors/guests are expected to adhere to school policies.

School Closures

In the event of inclement weather, ASDN may implement one of the following options. Families will be notified through the school's regular communication channels whenever possible or students and families can contact ASDN's Snow Line at (506) 778-7669.

The following outlines the possible responses to inclement weather conditions:

- 1) Early Dismissal – This may occur with unexpected weather events. Buses will be called back to the school and parents notified. Please ensure that your school has your up-to-date contact information.
- 2) Individual School Closures – This may occur when one or more schools are affected by a severe weather event in their local area.
- 3) Two Hour Delayed School Openings – This may occur after a storm and some additional time is needed to clear roadways, parking lots, etc. In this instance, school buildings will only be opening two hours later than usual. Bus runs will be operating two hours later than usual. Students are not to be dropped off at school before this time as there will be no one on site.

Washroom Breaks

Students are encouraged to use the washroom before the 8:25 a.m. bell, during scheduled breaks, and at lunchtime whenever possible.

Middle School Students:

Washroom visits during instructional time should be limited to essential needs. Students are expected to take advantage of scheduled break times to minimize interruptions to learning.

High School Students:

Students are expected to use the passing time between classes, particularly between Periods 1 and 2 and between Periods 4 and 5, for washroom visits whenever possible.

Frequent requests to leave class for washroom use, or excessive time spent in the washroom, may be reviewed by Administration. When concerns arise, administration may work with students, families, and school staff to determine appropriate supports or accommodations as needed.

4. STUDENT SERVICES, WELLNESS, and SUPPORTS

Breakfast Program

Our Feed NB Breakfast Program is available every morning from 8:00-8:20 a.m. Students can enjoy toast, cereal, breakfast bars, fruit, yogurt, cheese, and milk before classes begin.

Take what you need, enjoy your breakfast, and please help keep the area neat and tidy.

Lunch Program

The school lunch program is available to all students. If you need help accessing lunch, please speak with the Principal, guidance counsellor, or a trusted staff member. Support is always available.

School Pictures

All students will have their pictures taken for I.D. cards and yearbook.

Library

The NSER Library is a shared learning space intended to support reading, research, and academic success.

- All library materials must be signed out before being removed from the library.
- Students are responsible for returning borrowed materials in a timely manner and in good condition.
- Students who fail to return library materials may be required to cover the replacement cost of the item.

Textbooks

- Textbooks are the property of NSER and are loaned to students free of charge.
- Students are required to care for textbooks in a responsible manner.

Lost and Found

Students who have lost items should inquire at the office. Any items found should immediately be turned into the office. Students can assist in locating lost articles by printing their name on personal items.

Guidance Services

In rooms 152, 153, and 154, counselors provide services in such areas as career, academic, educational, personal and crisis counseling, consultation with staff and parents, referral to other help agencies in the community and the dissemination of career and educational information.

Meeting with a Counsellor

- If you would like to meet with a guidance counsellor, add your name to the sign-up sheet on their door.
- You will be called from class when the counsellor is available and will return to class with a note.

During Class Time

- If you need to see a counsellor during class, ask your teacher. Your teacher will contact the counsellor, and you will be seen as soon as possible.

Urgent Situations

- If you are experiencing an urgent situation and need immediate support, let your teacher know. Your teacher will arrange for you to see a counsellor or administrator right away.
- Texts that are subjected to abuse, lost, stolen or destroyed must be paid for before marks, transcripts, letters of recommendation etc. are issued to the student.
-

Lockers

Lockers are assigned to the student at the beginning of the school year. Only the assigned locker is to be used. Students are responsible for the neat and tidy upkeep of their lockers. Locker doors are to be kept closed and locked with a lock provided by the school.

School Lockers Search Policy

NSER provides school lockers for all students during the school year. You are required to use a school locker.

1. By using it, you agree to keep only your personal belongings in the locker. You also agree not to keep anyone else's belongings in your locker.
2. We have a zero-tolerance school lockers policy at NSER. You cannot keep any of the following in your school locker:
 - drugs

- alcohol
- stolen property
- anything that could be used as a weapon
- anything deemed by the school or police to be a danger to students
- anything that is illegal to possess.

You are permitted to keep prescription drugs in your locker if your doctor has prescribed those drugs for your personal use.

Even though students put locks on their school lockers, you do not have an expectation of privacy for your lockers. Lockers are the property of NSER. NSER has the right to open, search, and inspect your school locker without notice to you if NSER has reasonable grounds to believe that you have anything listed above in Section 2 in your school locker.

5. ACADEMICS, AWARDS and HONOURS

Academic Incentive (Grades 9 to 12)

ASDN High school Exam Guidelines: Incentives and Attendance

- When a learner has 7 or less absences in a class, and are in good standing, they will qualify for an academic incentive.
 - If the learner qualifies for an academic incentive, the value of the exam will be adjusted to 15% or 40%, depending on which application provides the higher final grade for the course.
- Three reported tardies is equivalent to one absence (per class).
- Bereavement is the only reason an absence will be excused while still allowing the learner to qualify for an incentive.

Attendance Incentive (Grades 7 and 8)

Regular attendance is mandatory for all students. Attendance and absenteeism will be monitored, and regulated to ensure everyone may be guaranteed the same opportunities for a basic education and a productive future.

To reach the Attendance Incentive a student must meet the following criteria:

If a student has 2 or fewer days absent (School Activities exempt) in a calendar month, the student will be rewarded with an activity period.

Exams (Grades 9 to 12)

Most high school courses include a final exam or assessment worth 25% of the final grade. Exams are scheduled during exam week and are typically 90 minutes long, with up to 2 hours provided to complete them.

Some courses may include practical components, projects, presentations, or performances as part of the final assessment. Students will receive the exam schedule and additional details from the school in advance.

Late Work

Students are expected to complete and submit assignments on time. If a student is unable to meet a deadline, they should communicate with their teacher as soon as possible. Teachers will work with students to support the completion of learning tasks while helping them develop responsibility, organization, and time-management skills. Continued missing or incomplete work may result in additional support, parent communication, and intervention from the school. **For complete details, please refer to the NSER Late Work Policy.**

Athlete of the Month

Each month, NSER will recognize one or more students as Athlete of the Month. This award celebrates student-athletes who demonstrate outstanding commitment to athletics through positive sportsmanship, teamwork, effort, leadership, attendance, and dedication to their team. Athletic performance may be considered, but equal importance is placed on attitude, respect, and representing the school in a positive manner. Recipients will be recognized monthly for their contributions both on and off the field, court, or playing surface.

Athlete of the Year Award

NSER has a proud tradition of athletic excellence. The Male and Female Athlete of the Year Awards recognize athletes in Middle School and varsity athletes in Grades 9-12 who demonstrate excellence in athletics, sportsmanship, commitment, and character both on and off the field of play.

Recipients consistently contribute to their teams through participation, leadership, teamwork, training, and outstanding performance. They respect teammates, coaches, officials, opponents, and school expectations, while serving as positive role models within the school community.

Athletes are nominated by varsity coaches. Selection is based on athletic achievement and sportsmanship, with the final decision made by school staff.

Honours Policy

Students who achieve an overall average of 85% or higher in a school year will receive an Honours Certificate for that year (Grades 9-12). Graduating students who maintain an overall average of 85% or higher across Grades 10-12 will receive an Honour Cord at graduation.

6. TRANSPORTATION and SAFETY

Bus Procedures (Student Behavior on Buses)

The driver of the bus has the responsibility of maintaining order and discipline on the bus. The driver has the obligation to report any problems or incidents to Administration who in turn will investigate the incident.

Students who misbehave on the school bus and do not follow the directives of the bus driver will be subject to, but not limited to, the following consequences: detention, suspension from bus privileges for a period of time, or out-of-school suspension. Parents/Guardians will be notified of such a suspension and their rights/responsibilities in the matter.

Students are expected to remain seated on the school bus, not make excessive noise, and not indulge in behavior that distracts the driver or is potentially harmful to the safety of other students.

Student Drivers

All vehicles parking on NSER parking lots must be registered with the school.

All activity on school property falls under the NSER student code of conduct.

All vehicles will enter and exit property using the main entrance.

Parking lot speed limit is **10 KM**.

Loitering ("hanging out" in parked cars) is not permitted.

If you get a new vehicle during the school year, you must stop by the office to register it.

Off-road vehicles, including ATVs, dirt bikes, side-by-sides, and snowmobiles, are not permitted on school property.

Students may not transport themselves to or from school-sponsored sporting events.

Fire Drill Rules

1. In the event of a fire all students are to use the most convenient exit in the area in which they are located. School maps are posted in each classroom with the exit clearly marked.
2. StudentS located on the second floor are asked to use the stairs indicated on the map.

3. Before leaving classrooms close all doors. Do not go to lockers for any of your belongings – proceed directly outside.
4. Walk fast in single file but do not run. Limit your talking to only necessary questions.
5. Students will follow the directions of teachers and supervisors.
6. When outside the building, move away from it but remain with your groups for roll call.
7. Teachers are reminded to carry their class lists with them.

Lock Down Plan

In the event of an intruder in the building, an administrator or designate will signal over the intercom that a Lock Down Procedure is underway.

In class	Lock door, Hide and Huddle near the door wall. Close window blinds if on the first floor. Wait for instructions.
Not in class	Go to the nearest safe place (classroom / washroom / office). Wait for instructions.
Halls	Go to the nearest safe place (classroom / washroom / office) and lock door. Wait for instructions
Cafeteria	Go to storage room in the basement. Wait for instructions.
Gym	Go to equipment storage room and lock doors. Wait for instructions.
Library	Go into the Book Room and lock the door.
Bathroom	Stay put, put feet on toilet and lock stall door.

If the Fire Alarm sounds during a Lock Down, DO NOT attempt to exit the building. Remain where you are.

The building will remain in Lock Down until an administrator or designate signals it is over. “All clear” will be called 3 times.

8. STUDENT EXPECTATIONS and CONDUCT

Provincial Student Code of Conduct

As a student, I am responsible for my own behaviour to the best of my abilities.

I will be responsible for my own personal choices.

I will respect others' differences, ideas and opinions and treat everyone fairly.

I will not tolerate bullying of any kind and I will report bullying when I have knowledge of it.

I will do whatever I can to help those around me who may be struggling

I will respect the school's rules.

I will attend my classes, do my homework, and be prepared and on time.

I will behave in a way that is empathetic, responsible and civil to those around me.

I will resolve my conflicts in a constructive manner.

I will treat school property and the property of others with respect.

I will respect myself. I will respect others. I will respect my environment.

Behaviours Not Tolerated

Skipped class, alternate setting, or detention: Absence from class, alternate setting or detention without permission or excuse. This includes Advisory period.

Tardy and Chronic tardiness: Lateness for class(es) and school, and recurrent lateness for class(es) and school.

Walked out without permission; Failure to report: Student left the classroom without permission; When asked to report to administration, student refused or ignored request.

Failure to do class work; Incomplete homework; Unprepared for class: Assignments are consistently and intentionally incomplete or undone by a student able to do the work assigned; Persistent failure to complete homework assignments which the student is able to do; Student is chronically unprepared to engage in classroom learning.

Cheating and Plagiarism; Forge signature: Presenting the work of another as one's own; Falsifying another's signature on an official document.

Argumentative behaviour; Defiance; Disrespect: Oppositional exchange with staff; Openly resisting or opposing authority and/or showing contempt; Rude verbal comments or gestures.

Disorderly conduct; Failure to comply with school rules; Throwing objects: Acting out that disrupts the learning environment.

Dress code violations: Clothing is inappropriate, as defined in the dress code.

Inappropriate use of personal electronic device; Misuse of equipment: Student misuses personal or school equipment or technology, either by damaging it or using it for inappropriate purposes.

Inappropriate language; Inappropriate message; Name calling: Language unsuitable to the school climate, including vulgarity, racial/sexual slurs; Inappropriate written or visual message; Rude or demeaning verbal threat.

Loitering

Lying and False accusations: Delivering a message that is untrue, actively or passively.

Misbehaviour on a School Bus: Not following the directives of the bus driver.

Cyberbullying: Including but not limited to posting inappropriate material online, sending harassing deliberate or repeated emails and posting items online without permission of those involved.

Intimidation; Taunting: Repeated, unkind, unwelcome put-downs.

Tobacco/Vaping use: Use of tobacco and vaping is not permitted at any time in the school building or on school property.

Misuse of Motorized Vehicles: Unauthorized use of a motor vehicle or misuse of a motor vehicle on school property.

Extra and Co-curricular Misconduct: Misbehaviour while participating in an extra or co-curricular activity.

Fighting; Rough play: Causing physical harm; Shoving, pushing or minor physical altercation.

Intentional property damage; Vandalism: Causing damage to the property of others; Causing damage to school property and on school property.

Drug and Alcohol policy violation; Illegal substances: Possession of, under the influence of, or use of illegal drugs or associated paraphernalia, or alcoholic beverage at school or at any school sponsored event; Possession, use or selling of illegal or dangerous substances or objects, possession of drug paraphernalia and possession of explosives.

Threats: Communicating the intent to hurt or damage a person, animal, place, or thing.

Theft: Stealing from another student, staff or the school.

Discrimination; Hate propaganda: Based on gender, race, colour, national or ethnic origin, religion, culture, language group, sexual orientation, disability, age or grade level; Dissemination of any hate propaganda material, including hate literature.

Physical Bullying; Physical violence; Personal harassment: Kicking, pushing, tripping and punching; The use of force or inciting others to use force to cause physical injury; Causing a person to fear for their safety or the safety of a person known to them by repeatedly following them from place to place or repeatedly communicating directly or indirectly.

Inappropriate sexual act; Sexual harassment; Pornographic material

Weapons: A weapon is any object used, designed to be used, or intended to be used to cause injury or death, or to threaten or intimidate a person.

Arson/Combustibles: Possession and misuse of materials which can cause a fire.

Disrupting school operations: Any behaviour which threatens the health or safety of any person, including school personnel.

Smoking and Vaping

Smoking and vaping are strictly prohibited in the school building, on school property, on school buses, and at any school-sponsored event.

Any student who smokes, vapes, or uses tobacco or vaping products in these locations will face the following consequences:

- First offence: 3-day out-of-school suspension
- Second offence: 5-day out-of-school suspension
- Third offence: A recommendation for a long-term suspension will be made to the Director of Schools.

Students found in possession of a vape, cigarette, or other smoking/vaping device while in the school building will receive the same consequences, whether or not the device is being used.

Students who choose to remain in the presence of others who are smoking, vaping, or using tobacco products may also be subject to the same consequences. Students are expected to remove themselves from situations where smoking or vaping is taking place and report concerns to a staff member.

This regulation applies while at school, on school property, on school buses, and at school-sponsored events.

Dress Code

NSER is an education institution and should be an appropriate setting for studying and learning. The following modes of dress are not acceptable to a school/work environment:

1. Clothing with inappropriate language and/or symbols with reference to drugs, alcohol or sexual connotations.
2. Shorts and skirts must be an appropriate length.
3. Footwear is required at all times. Indoor sneakers are required in the gym.
4. Hats are permitted; hoods are not. Hoods must remain down while inside the school. Hoods may be worn outdoors when needed for weather conditions.

8. TECHNOLOGY AND ACCEPTABLE USE

Middle School Cell Phone Policy (Policy 311: K-8)

No personal mobile device use.

- No cell phone or other personal mobile device during the school day.

Silent and out of sight.

- Any device brought to school is on silent and stored out of sight.

School devices for learning.

- School issued devices may be used for educational purposes.

Applies all day: First bell to last bell, including recess and lunch.

NSER High School Cell Phone Policy (September 1, 2026 to January 31, 2027)

1. Cell phones, Apple Watches (Smart Watches), AirPods, and Bluetooth ear pods are not permitted in the classrooms, labs, hallways etc. during instructional time.
2. Each classroom has a cell phone holder cell phone storage. If students are not comfortable with the security of this measure, they are permitted to leave their phones in their lockers.
3. Students must place their phones in their assigned pocket when entering each class. The cell phone must be turned off, screen facing outwards.
4. Students can collect their phones on their way out of class at the end of each period.
5. Failure to respect this policy will result in a consequence. Students are permitted to use cell phones while at school, however, they are not to be used during instructional time without teacher permission.

Appropriate Use of Information and Communication Technologies (EECD Policy 311)

Users shall:

- access the BYOD zone (school network) via the user's individual username;
- use available technologies appropriately, including personal devices, such as for valid and educational purposes;
- be aware of the consequences of technology use;
- reflect before posting anything online, and ensure the post is not harmful, insulting or damaging and will not negatively impact the school environment.

Users shall not:

- alter or destroy information or documents not belonging to the user;
- obtain access to software or apps to which the user is not entitled (including piracy);

- access websites and files (including images and videos) considered to be unlawful, obscene, pornographic, erotic, abusive, gambling, discriminatory, hate-motivated, seditious, harassing, counter to a positive learning environment, demeaning or otherwise unacceptable for school;
- make use of ICT for personal monetary gain. This includes solicitation of funds and selling goods and/or services of any type. (Approved fundraising for the benefit of the school system is accepted.)
- install or store any files, software, apps or electronic documents on devices not belonging to the user, except when the user is instructed to do so by a teacher;
- use the BYOD zone to transmit unsolicited bulk information (SPAM). This includes junk mail, solicitation, chain letters and virus alerts not originating from the system administrator;
- compromise the personal safety of the user or another person by revealing personal information, as defined by the policy, including revealing personal images or videos, personal contact information, such as school location, phone number, email address or physical address or agreeing to meet with unknown persons contacted through the Internet without the consent of a parent (if the user is a minor) or a teacher, if applicable; and
- use ICT in a manner that calls into question the suitability of school personnel for working with children. Standards for appropriate behaviour of adults towards students in the public education system are stated in Policy 701 – Policy for the Protection of Pupils.

Student Computer Lab Acceptable Use Regulations

1. It is the student's responsibility to be familiar with the Department of Education Policy 311 regarding Acceptable Computer Use.
2. All students, before using any school computer, must sign and return the Acceptable Use Contract.
3. Computer equipment is very expensive and should be handled with care. Any rough use of hardware or vandalism may result in class or school suspension with payment of any necessary repairs. Any tampering with the hard-drive or school programs may result in course expulsion.
4. There are no computer games allowed at any time.
5. Students must save their work on their One Drive.
6. No food or drinks are allowed in proximity to computers at any time.
7. Students are not to attempt to repair computer issues or move monitors, keyboards, mice, or other equipment between devices. If you notice that equipment is not working properly, please inform your teacher immediately so the issue can be addressed appropriately.

9. GRADUATION

Grad Fee

Grads will pay \$100 to cover the cost of diploma jacket, flowers, graduation keepsake hat, and other related activities. Fee is subject to change.

Graduation Requirements for a New Brunswick High School Diploma

As of 2026, graduates must:

- have met learning requirements prescribed in Grade 9 curriculum
- have completed compulsory credit-hours¹ in grades 10 through 12
- have accumulated 100 credit hours to apply for graduation²
- have developed a documented ³career-life plan

Students can begin to accumulate credit hours in courses once they have met the learning requirements prescribed for the Grade 9 curriculum in the corresponding subject area or equivalent. Students will be eligible to graduate when the graduation requirements are met. Students are required to accumulate the minimum credit-hours in each of the 7 subject area clusters and acquire a literacy credential by achieving a successful rating on the English Language Proficiency Assessment. The minimum acceptable grade of 60% is required in the learning expectations for high school courses.

Students are required to accumulate:

- 80 total credit-hours from the list of compulsory courses and options in the cluster areas.

Graduation Photos

Graduation photos are taken in the fall for all graduating students. These photos may be purchased by families and will also be used for the school graduation composite and yearbook. Students will receive information about photo dates and ordering details in advance.

Graduation Attire Deposit

Graduates who wish to have their graduation photos taken off-site using school graduation attire will be required to provide a \$30 deposit to borrow a gown, stole, and cap. The deposit will be fully refunded once all items are returned in good condition.

10. STUDENT ACTIVITIES, ATHLETICS and FEES

Extra and Co-Curricular Conduct

A student who misbehaves while participating in an extra or co-curricular school activity will face consequences as deemed appropriate. Such consequences may include, but are not limited to suspension from extra or co-curricular activities, detention, and/or suspension.

1. No foul or abusive language is to be used by coaches or the team.
2. Respect for the feelings and property of others must be adhered to at all times. Coaches and teams will conduct themselves in a disciplined and well-mannered way at all times. This includes behavior in restaurants, in other schools, on the field, etc. Any behavior to the contrary is to be reported to the principal immediately upon returning home.
3. The use of drugs or alcohol by team members is strictly forbidden while involved with practice, road trips, or games.
4. Smoking and vaping is not permitted by team members during practices, games or while traveling.
5. Students who miss a practice without an acceptable reason face the possibility of being dropped from the team.
6. Any form of initiation to a team is not permitted. Any occurrence of this type of activity will result in disciplinary action.

Students must be aware of the fact that all extra-curricular events fall under the regular discipline policy, and the students disobeying the previous guidelines not only face the consequences of that policy, but may also face suspension from their sport/activity or suspension from other sports/activities.

Student Fee

A \$50 annual student fee helps cover student activities throughout the year.

Uniforms

Student athletes will receive their school uniform once athletic fees have been paid. If your family requires financial assistance, please contact the school office.

Student Activity Fees

Students who participate in the activities listed below will be required to pay a flat rate fee and participate in fundraising campaigns to raise the monies necessary for their sport.

Fall Sports

Middle School Soccer \$50

Senior Soccer \$100

Senior Softball \$75

Winter Sports

Middle School Basketball \$75

Senior Basketball \$150

Spring Sports

Middle School Volleyball \$75

JV Volleyball \$125

Senior Volleyball \$150

**Fees are subject to change based on team schedules.*